



**Canadian Society of Exploration Geophysicists Foundation (CSEGF)
Funding Guidelines
For Travel Grants & Learning Subsidies (TGLS)**

Purpose

The CSEG Foundation's TGLS Committee assists CSEG members by financially supporting educational opportunities intended to develop their professional geoscience knowledge or skills.

Activities that fulfill the following CSEG Foundation criteria will be considered:

- Programs supporting education in geophysics and the earth sciences.
- Post-secondary education in geophysics and the earth sciences, including the CSEG scholarship program.
- Continuing education of geophysicists through the development of courses relating to developing technology, publications relating to the geosciences or by establishing education programs.
- Academic research programs leading to development of scientific activities.
- Non-profit programs designed to further the development of geophysical techniques aimed at improvements in geophysical applications in the earth sciences.
- The preservation of the history of geophysical application.
- The business application of geophysics as defined in the mandate of the CSEG and the CSEG Foundation.

Funding Guidelines

- Funding applications will be reviewed based upon chronological order of receipt.
- Applications must be submitted at least 2 weeks before the activities takes place. TGLS cannot accept applications if event is taking place within 2 weeks or has already taken place.
- Maximum allocation per event is \$500 per person or \$3,000 per group for geophysically-related events and \$1,500 per group for geologically-related events. Additional funding may be available at the discretion of CSEG Foundation Board.
- Funding specific to registration fees is at the discretion of CSEGF Travel Grant and Learning Subsidy Committee.
- Maximum allocation for GeoConvention is \$1,000 per person in total, including GeoConvention funding. It is strongly recommended that applicants apply directly to the GeoConvention travel funding program first.

- Recipients of CSEGF funding must submit an expense statement, receipts and a testimonial no later than one month after the event in order to receive payment.
- CSEG members who are geophysicists or studying geophysics will be given preference.

The Foundation has discretion to modify funding allocation depending upon how many requests are received.

Requirements

Application forms must be sent to the CSEG Foundation at foundationfunding@cseg.ca.

Each application must include the following minimum requirements:

- The organization/individuals applying must be CSEG members.
- Details about the proposed activity to be funded and an explanation of how it will directly relate to the development of the applicant's geophysical knowledge, skills or attributes.
- An itinerary of travel to, during and from the event.
- A detailed budget with a total that must include any additional funding sources and amounts.
- A letter of endorsement from a credible source.
- A testimonial at the conclusion of the activity.
- Applications must be for non-profit ventures only.

Students travelling to GeoConvention

Students applying for travel grants to the annual GeoConvention in Calgary must be registered in an accredited geoscience program and must be student members of the CSEG.

Preference will be given to students who (in order of priority):

- compete in the Challenge Bowl
- present a paper
- have a financial need
- volunteer at the convention
- have been members of their school's geoscience society
- are not receiving other funding to attend the convention
- have a competitive GPA

Applications from non-students

Individuals or groups applying for grants must only use the funds for non-profit, educational events and/or programs.

- The maximum amount funding a single application may receive is \$3,000 per calendar year. Additional funding may be available at the discretion of CSEG Foundation Board. In addition to minimum requirements, applications will be assessed on their alignment with the mandate of the CSEG Foundation and their impact on geophysical communities across Canada.
- Applicants shall give clear and specific outcomes that indicate how the proposed event/program will contribute to geophysical communities in a positive way.
- Applicants must, in a detailed budget, specifically list items they would like TGLS to support and the amount of funding requested.

- TGLS does not fund costs such as salaries, stipends or scholarships.
- Cost for alcoholic drinks will be at the discretion of the TGLS committee and must adhere to the CSEG Foundation's alcohol policy.
- CSEGF logo must appear on all marketing and event materials, even if the funding is only for part of proposed events/programs.

Decisions will be made within thirty (30) business days after submission of all required document.

*****Disclaimer*****

Applications will be determined on a case-by-case basis. The CSEG Foundation has the discretion to modify the funding amounts stated in the above guidelines depending on how many requests have been received. In the event of more applications than funds available, a method will be established (and published) to allow the committee to choose appropriate applicants. Funding may not be given if it specifically overlaps other CSEG/SEG subsidies.